

#### 18/AGE/1108

# SUBMARINE INSTITUTE OF AUSTRALIA AGENDA FOR 20<sup>TH</sup> ANNUAL GENERAL MEETING 8<sup>TH</sup> NOVEMBER 2018

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Prepared for: Submarine Institute of Australia Inc Annual General Meeting

|              | Name     | Position  | Signature |
|--------------|----------|-----------|-----------|
| Prepared By: | F. Owen  | Secretary | Howen     |
| Approved By: | M Sander | President |           |

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### **AGENDA**

## PREPARED FOR SUBMARINE INSTITUTE OF AUSTRALIA 20<sup>th</sup> ANNUAL GENERAL MEETING

To be held at the Canberra Rex Hotel 0700 Thursday 8<sup>th</sup> November 2018

Chairman: Mark Sander Secretary: Frank Owen

| 1.  | Welcome and Apologies   | President           |
|-----|---|---------------------|
| 2.  | Consideration of the Minutes of the 19 <sup>th</sup> AGM (2017) | Secretary           |
| 3.  | Actions arising from last AGM (2017)                            | Secretary           |
| 4.  | Correspondence addressed to the AGM                             | Secretary           |
| 5.  | President's Report  | President           |
| 6.  | Treasurer's Report and acceptance of financial statements       | Treasurer           |
| 7.  | Any other business  | President           |
| 8.  | Declaration of Vacancy of 2017/18 Committee                     | President           |
|     | Secretary & Treasurer (2 years)                                 |                     |
|     | 3-5 ordinary Members (1 year)                                   |                     |
| 9.  | Nomination and Election of 2018/19 Committee                    | Interim Chairperson |
| 10. | Date and Time of the Next AGM                                   | Incoming President  |