



16/AGE/1116

**SUBMARINE INSTITUTE OF AUSTRALIA
AGENDA FOR 18TH ANNUAL GENERAL MEETING
16TH NOVEMBER 2016**


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Issue:	1
Date:	4 November 2016
Number of Pages:	2

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Prepared for:
Submarine Institute of Australia Inc
Annual General Meeting

	Name	Position	Signature
Prepared By:	F. Owen	Secretary	
Approved By:	A. Keough	President	

AGENDA

PREPARED FOR SUBMARINE INSTITUTE OF AUSTRALIA ANNUAL GENERAL MEETING

To be held at the Shine Dome, ANU Canberra
0730 Wednesday 16th November 2016

Chairman: Andy Keough

Secretary: Frank Owen

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|-----|---|---------------------|
| 1. | Welcome and Apologies | President |
| 2. | Consideration of the Minutes of the 17 th AGM (2015) | Secretary |
| 3. | Consideration of the Minutes of the SGM held 12 May 2016 | Secretary |
| 4. | Actions arising from last AGM (2015) | Secretary |
| 5. | Correspondence addressed to the AGM | Secretary |
| 6. | President's Report | President |
| 7. | Treasurer's Report and acceptance of financial statements | Treasurer |
| 8. | Any other business | President |
| 9. | Declaration of Vacancy of 2015/16 Committee
President & Treasurer (2 years)
Vice-President, Secretary and 3-5 ordinary Members (1 year) | President |
| 10. | Nomination and Election of 2016/17 Committee | Interim Chairperson |
| 11. | Date and Time of the Next AGM | Incoming President |